

**RECESSED MEETING
MARCH 28, 2002**

The Ashland Board of Commissioners met in Recessed Session in the Commission Chambers, City Building, Ashland, Kentucky, on Thursday, March 28, 2002, at the hour of 4:00 PM. Those present were Commissioners: Larry Brown, Kevin Gunderson, W. Russell Powell, Polly Rideout and Mayor Paul Reeves, who presided. Also present were: William H. Fisher, Jr., City Manager; Richard W. Martin, Corporation Counsel; Kevin P. Sinnette, Assistant Corporation Counsel; Deborah Musser, City Clerk; Mark Osborne, Fire Chief; Tom Kelley, Chief of Police; Tony Grubb, Finance Director; Steve Corbitt, Director of Public Services; Jim Shaw, Director of Planning and Community Development; Greg Rice, Safety/Risk/Insurance Manager; Gail Melvin, Economic Development Director; Marion Russell, Assistant Director of Public Services; Brenda Kesling, License Fee/ABC/CATV Administrator, and Reporters.

AGENDA

City Manager Fisher presented the agenda of March 28, 2002. Motion was made by Powell, seconded by Rideout, to receive and file the agenda. Upon roll call, voting aye were Commissioners Brown, Gunderson, Powell, Rideout and Mayor Reeves. Nay - none. Motion passed.

WORK SESSION

- (a) **Personnel Hiring Procedures** – City Manager Fisher introduced Paul Combs, Combs & Associates, Consultant for the classification and compensation study. Mr. Combs informed the Commission meetings had been held with all departments except Public Services to distribute the position description questionnaire. All job descriptions must be reviewed and revised to include specific requirements for ADA. The meeting for Public Services is scheduled for Tuesday, April 2. Mr. Combs discussed the scope of the project and answered questions raised by the Commission. A preliminary meeting with the Human Rights Commission was held with member David Welch and attended by Corporation Counsel Martin, City Clerk/Human Resources Director Musser, City Manager Fisher and Mr. Combs. Mr. Fisher will be on vacation and unable to attend the meeting with the Human Rights Commission on Tuesday, April 9 at 5:30 PM but City Clerk/Human Resources Director Musser, Corporation Counsel Martin and Mr. Combs will attend. There was discussion about membership on the committee to study the employment process. The final decision was as follows: 2 department heads, 2 Human Rights Commission representatives, 2 Commissioners, 2 employees (1 from City Building & 1 from the outside labor force), 2 community designees (Kevin Harrison from ACC and one other), Corporation Counsel Martin, City Clerk/Human Resources Director Musser, Mr. Combs and Paul Gholston.
- (b) **Alcohol Ordinance** – Maps were distributed and reviewed designating the new precincts. Moore & Central and the former precincts. The Commission was informed there were 4 licenses for restaurants available in Central and only 1 such license remaining in Moore precinct with an application for a license for Ashland Mandarin pending. The alcohol ordinance will require revision to designate the precincts. There was discussion about the request form ALERT for adoption of an ordinance requiring training for establishments selling alcohol. The ordinance will be reviewed by the Commission. Commissioner Powell has sent correspondence with a request for additional information.

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WORK SESSION CONTNUED

- (c) **Draft Ordinance Amending the Sidewalk Replacement and Construction Policy** – The Commission discussed the draft ordinance on the sidewalk replacement construction policy changing the reimbursement on a 50/50 basis to 75/25. Questions were raised about requirements for sidewalks in a subdivision development. Planning & Community Development Director Shaw explained the current requirements and explained changes could be addressed in the new comprehensive plan. There was also discussion about designation of a sidewalk assessment district. It was determined the new 75/25 ratio become effective July 1 and the draft ordinance will be revised to include a provision for a sidewalk assessment district.
- (d) **Joint Meetings** – The Commission discussed the April 2 joint meeting with Boyd/Greenup Counties and the City of Catlettsburg. Items suggested for the meeting agenda were: request for additional fire hydrants – cost:number; update on the construction of animal shelter addition; Grant Writer; and allocation of coal severance money. Other meetings discussed: full Commission with Human Rights Commission, Planning Commission after hiring of consultant for the Comprehensive Plan and BZA. The City Manager will contact the school board regarding the number of meetings to be held and development of an agenda.

EXECUTIVE SESSION

Motion was made by Powell, seconded by Brown, to go into Executive Session at 5:25 PM to discuss collective bargaining and potential litigation. Upon roll call, voting aye were Commissioners Brown, Gunderson, Powell, Rideout and Mayor Reeves. Nay – none. Motion passed.

RECONVENED

The meeting reconvened at 5:57 PM and Mayor Reeves announced that the only items discussed were collective bargaining and potential litigation with no final action taken.

ADJOURNMENT

Mayor Reeves declared the meeting recessed at 5:57 PM until the noon joint meeting between the City of Ashland, the City of Catlettsburg and the Counties of Boyd & Greenup in Catlettsburg on April 2.

PAUL R. REEVES, MAYOR

ATTEST:

DEBORAH MUSSER
CITY CLERK